

**ASO AC Teleconference
Wednesday 3 August 2022
12:00 PM UTC
Draft Minutes**

Attendees	Observers	Apologies
<p>AFRINIC Saul Stein (Saul S.)</p> <p>APNIC Nicole Chan (Nicole C.) Di Ma (Di M.) Shubham Saran (Shubham S.)</p> <p>ARIN Kevin Blumberg (Kevin B.) – Chair Chris Quesada (Chris Q.) Martin Hannigan (Martin H.)</p> <p>LACNIC Ricardo Patara (Ricardo P.) Esteban Lescano (Esteban L.) Jorge Villa (Jorge V.)</p> <p>RIPE NCC Hervé Clément (Hervé C.) – Vice Chair</p> <p>Secretariat Germán Valdez (Germán V.) Laureana Pavón (Laureana P.) – Minutes</p>	<p>ARIN Sean Hopkins (Sean H.)</p> <p>ICANN Staff Carlos Reyes (Carlos R.)</p> <p>ICANN Board Maemura Akinori (Maemura A.)</p>	<p>AFRINIC Mike Silber (Mike S.) – Vice Chair</p> <p>RIPE NCC James Kennedy (James K.) Sander Steffan (Sander S.)</p>

New action items from this meeting:

New Action Item 220803-1: Hervé C. and Esteban L. to do a preliminary review the 2022 ASO AC Workplan to see if there are any items that have been missed and that the ASO AC needs to work on sooner rather than later. This review will be ready for the September ASO AC meeting.

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Agenda

0. Welcome
1. Roll Call
2. Agenda Review
3. Review Open Actions
4. Approval Minutes July 2022
5. ASO Procedures Review Update

6. 2022 ASO f2f Meeting
7. 2022 Work Plan mid-year Review
8. AOB
9. Adjourn

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0. Welcome

Kevin B. welcomed everyone, and the meeting began at 9:05.

1. Roll Call

Roll call was performed. With 11 members on the call and all regions represented, quorum was established.

2. Agenda Review

Kevin B. moved to approve the agenda as displayed, the motion was seconded by Hervé C., no comments were heard, and the motion carried.

3. Review Open Actions

Action Item 220706-1: The Secretariat to create a section on the wiki for all members of the AC to leave their comments during the ASO AC Procedures Review. **CLOSED**

New Action Item 220706-2: The Secretariat to prepare a matrix of visa requirements that would apply to ASO AC members if traveling to three potential venues for a f2f ASO AC meeting (Singapore, Kuala Lumpur, Belgrade) and share it to the mailing list. **CLOSED**

Action Item 220511-1: GV to confirm with AFRINIC when a person will be appointed to take the place of Wafa Z. (whose resignation will take effect on 15 May 2022) on the ASO AC. **OPEN**

German V. observed that Eddie K. is aware of this pending action, but that at this point the AFRINIC Board is unable to appoint anybody until further notice.

Esteban L. added that during the last NRO EC call Eddie K. had apologized for not having a representative to replace Wafa Z.

Kevin B. then noted that this scenario could play out in any region for any reason. Each RIR has its own rules and requirements for appointments and elections of members to the ASO AC, so this is always a possibility for all the regions, and we should keep this in mind in the procedures review.

Action Item 220309-1: Hervé C. to start preparing a timeline for the core team (Hervé C., Saul S., Mike S., Sander S., Esteban L., James K. and Ricardo P.) to work on the review of the ASO AC Procedures. **CLOSED**

Kevin B. observed that this would be discussed under its own agenda item (agenda item No. 5). He then suggested closing this action item and keeping the ASO AC Procedures Review as an agenda item.

After some discussion, all agreed to close Action Item 220309-1, to keep the ASO AC Procedures Review as an item on the agenda for regular ASO AC calls until the process is resolved, and that, if specific actions come out that need to be done, new action items will be created and assigned.

4. Approval Minutes July 2022

Kevin B. moved to approve the minutes of the July 2022 ASO AC teleconference, Shubham S. seconded the motion. With no comments against, the motion carried.

5. ASO Procedures Review Update

Hervé C. explained that the ASO Procedures Review team defined specific topics to review that correspond to specific paragraphs of the procedures. Volunteers were also assigned to work on each of these topics as follows:

- A. Officers (Chairs / Vice Chairs): Review terms and roles of Chairs and Vice Chairs, check if still consistent w/r strength / democracy. **Saul S. / Esteban L.**
- B. Meetings: Periodicity, quorum, F2F (where to hold F2F meetings), use of video. **Hervé C. / Esteban L.**
- C. Global Policy Development: Review the work done by Kevin B. **Ricardo P. / Saul S.**
- D – Procedures to appoint or remove members. **Esteban L. / James K.**
- E. ICANN Board and Directors Selection: Align or take into account selection timeline and ASO AC member terms. **Ricardo R. / Mike S.**
- F – A specific voting process part (linked to § 7, 8, 9 and 11) **Esteban L. / James K.**

Esteban L. added that this will be a continuous review of the entire procedure, not a full re-write. He also shared that the group working on the procedures is open to anyone who wishes to participate.

Kevin B. suggested including each of these items in the agenda for the next meetings (e.g., 6.1, 6.2, etc.), so that the AC has a place to present any updates, questions, etc.

HC agreed.

Kevin B. offered Esteban L. his assistance in relation to his work regarding ASO AC chairs and also recommend reaching out to Aftab Siddiqui, former ASO AC chair, who may have some insights into the work Esteban L. and Saul S. are doing.

Esteban L. thanked Kevin B. for the offer.

6. 2022 ASO f2f Meeting

Kevin B. shared that Germán V. prepared a visa requirements matrix, that feedback from ASO AC members was taken into consideration when looking at the timeline of upcoming meetings, visa requirements, etc., and that the Secretariat has reached out to RIPE to confirm whether the ASO AC would be able to join in on the RIPE conference (meeting space, etc.).

Germán V. confirmed that RIPE can accommodate the group, we have requested if there is a room available on Monday and Tuesday. RIPE is asking about room size, audio video equipment if needed, etc. They are willing and OK with preparations to continue for the meeting.

Kevin B. asked Hervé C. whether Monday/Tuesday do not impact policy discussions at the RIPE meeting.

Hervé C. explained that the first days of RIPE meetings are very technical, and that policies and so on take place starting on Wednesday.

Kevin B. then concluded by saying that the ASO AC is moving ahead with having a f2f meeting in Belgrade during the RIPE meeting. In a couple of days, we will be ready to contact our RIRs to advise them of our plans.

Germán V. mentioned that he advised the NRO EC of the ASO AC's plans so they should expect a travel request in a few days.

Kevin B. suggested hitting the ground running on Monday and recommended arriving on Sunday and having half-day sessions on Monday and Tuesday to leave room for breakout sessions, as well as an unofficial meeting with the NRO EC (if Germán V. confirms that the EC will be in Belgrade). Having an unofficial meeting with the NRO EC (1 hour) would be very beneficial if they will be there.

Esteban L. said that having a F2F meeting this year is great and congratulated the chairs for the decision and arrangements for the meeting in Serbia.

Shubham S. asked if the RIRs will support the travel for this F2F meeting.

Germán V. explained that the actual travel support comes from each RIR, so each member must ask for support from their own RIR. That's the case for all ASO meetings.

Kevin B. suggested sending a note to the EC to avoid confusion.

Germán V. replied that he will give the EC a heads up and update them on these plans right after this meeting.

7. 2022 Work Plan mid-year Review

Kevin B. mentioned that this agenda item is also for Hervé C.. He explained that, as the procedures review team is looking at the procedures, it probably makes sense to look at our work plan to see if it matches our procedures or the scope of work we're envisioning. The question for today is whether we have taken care of everything we included in our workplan. Historically, the AC is very rushed in performing this review, so perhaps this year we might start the review earlier, e.g., including the 2022 workplan review in our F2F meeting as an exercise.

Hervé C. said that they should take a look at the 2022 workplan, that this can be done very quickly, it is not a problem, and looking at the workplan in September makes sense.

After some discussion, the following action item was decided:

New Action Item 220803-1: Hervé C. and Esteban L. to do a preliminary review the 2022 ASO AC Workplan to see if there are any items that have been missed and that the ASO AC needs to work on sooner rather than later. This review will be ready for the September ASO AC meeting.

8. AOB

Kevin B. mentioned that these meetings move very fast. He shared that there is something known as “consents agenda”, a tool used that would speed the meetings up even more by collecting routine, repetitive items (e.g., minutes approval, approval of the meeting agenda, etc.) into a group and if there is no dissention, they could be approved with a week’s notice. He will send a message to the list with this idea.

Sander S. joined the meeting at this point and apologized for being late.

9. Adjourn

There being no further business to discuss, Saul S. moved to adjourn the meeting, Esteban L. seconded the motion, no opposition was heard, and the meeting was adjourned at 12:35 UTC.