

ASO AC Teleconference
Wednesday, 1 February 2023
12:00 PM UTC
Draft Minutes

Attendees	Observers		Apologies
<p>AFRIC Saul Stein (Saul S.)</p> <p>APNIC Nicole Chan (Nicole C.) – Vice Chair Gaurav Kansal (Gaurav K.)</p> <p>ARIN Kevin Blumberg (Kevin B.) Chris Quesada (Chris Q.)</p> <p>LACNIC Ricardo Patara (Ricardo P.) – Vice Chair Jorge Villa (Jorge V.)</p> <p>RIPE NCC Hervé Clément (Hervé C.) – Chair Sander Steffan (Sander S.) James Kennedy (James K.)</p> <p>Secretariat Germán Valdez (Germán V.) Laureana Pavón (Laureana P.) – Minutes</p>	<p>ARIN Sean Hopkins (Sean H.)</p> <p>AFRIC</p> <p>RIPE NCC Angella Dall’Ara (Angella D.)</p> <p>ICANN Board Alan Barrett (Alan B.)</p> <p>ICANN Org Ozan Sahin (Ozan S.) Steve Sheng (Steve S.) Daniel Gluck (Daniel G.)</p> <p>Community Barkha Manral</p>		<p>APNIC Di Ma (Di M.)</p> <p>ARIN Nick Nugent (Nick N.)</p> <p>LACNIC Esteban Lescano (Esteban L.)</p>

New and updated action items from this meeting:

New Action Item 230201-1: The Secretariat to publish the final version of the 2022 ASO Work Plan Review as circulated by Hervé C.

New Action Item 230201-2: All to review the interim 2023 ASO Work Plan as proposed by Kevin B. during a 14-day comments period. The final work plan will be approved by the ASO AC during the March 2023 meeting.

New Action Item 230201-3: The secretariat to publish the final version of the 2022 Annual Transparency Review report.

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Agenda

0. Welcome
1. Roll Call
2. Agenda Review
3. Review Open Actions
4. Approval Minutes January 2023
5. ASO AC Procedures Review Update
6. 2023 ASO AC f2f Meeting Agenda Review
7. 2022 ASO Work Plan Review
8. 2023 ASO Work Plan Review
9. Annual Transparency Review
10. AOB
11. Adjourn

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0. Welcome

Hervé C. welcomed everyone to the meeting at 12:03 UTC.

1. Roll Call

Roll call was taken. With 10 members present on the call and all regions represented, quorum was established.

2. Agenda Review

Hervé C. went over the agenda, which was shared on screen. He proposed adding at the end of the meeting a very brief closed session, to discuss the questions for NomCom candidates.

No additional topics were proposed for discussion under AOB.

3. Review Open Actions

Updated Action Item 221207-3: German V. to prepare a second version of the draft schedule for the 2023 NomCom appointment based on the suggestions discussed during the 11 January ASO AC meeting and send it to the mailing list. ASO AC members will have two weeks to comment and approve the schedule. **CLOSED**

Hervé C. noted that there had been no comments on the second version of the schedule that Germán V. shared to the mailing list and asked whether everyone is comfortable with this timeline.

No objections were heard, so the timeline was accepted as circulated on the mailing list. The Secretariat will send it to the different regions.

Hervé C. stressed the importance of doing outreach among our colleagues in our respective communities, especially among people who would be good candidates to be part of the NomCom.

Action Item 221207-1: Hervé C. will share once again the work that has been done by the Procedures Review Team, all ASO AC members will have two weeks to review the proposals shared by the Procedures Review Team so that the Team can consolidate a Procedures Review document which the AC can work on during the f2f meeting in Cancún. **ONGOING**

Hervé C. explained that there is a specific item on the agenda to discuss this topic.

Action Item 230111-1: The Secretariat to make the mailing lists more visible on the ASO website and include a list of all non-open (private) mailing lists and publish the list on the ASO website for transparency. **OPEN**

Germán V. observed that Action Item 230111-1 is still open. Next week he will share some changes that will bring greater visibility to the mailings lists.

Action Item 230111-2: The ASO AC members of each region will discuss among themselves and let the ASO AC know via email who will be part of the PPFT for each region. **CLOSED**

Hervé C. thanked everyone for completing this. This year, the PPFT will be composed by Saul S., James K., Di M., Nick N., and Jorge V.

4. Approval Minutes January 2023

Hervé C. said he sent a few minor remarks re editorial changes, which Germán V. confirmed were incorporated. He then asked whether there were any other comments on the January 2023 minutes, and none were heard.

Kevin B. moved to accept the minutes with the observations by Hervé C., the motion was seconded by Gaurav K., no objections were heard, and the motion carried.

5. ASO AC Procedures Review Update

Hervé C. said he shared the work that has already been done, no remarks were heard. The procedures review group met and decided to prepare a more detailed proposed text, a new version of the procedures. The working group will meet again on 10 February, so hopefully during February there will be some input from the others.

He concluded by thanking the members of the different groups working on the procedures review.

6. 2023 ASO AC f2f Meeting Agenda Review

Hervé C. mentioned that he had met with Ricardo P. and Nicole C. to think about this agenda. At Hervé C.'s request, Ozan shared a link to the agenda for ICANN 76 and GV shared it on screen.

Hervé C. went over the agenda, explaining the proposed sessions and meetings, adding that a specific agenda will be prepared for the procedures review. He also mentioned that the ICANN NomCom Outreach Subcommittee is requesting to meet with the ASO for a 5 min presentation. He then asked for opinions or suggestions.

Kevin B. said that, in his experience, the NomCom coming to us is a bit of a waste of time, something done to check some boxes. In this case, he would like to know the purpose of the NomCom Outreach Subcommittee's presentation, because if it's simply to come and give us a speech, he is happy to have a slide deck.

Hervé C. said that an option would be to reply "OK, but let's limit the presentation to just 5 minutes," another would be to say that we can talk to them during the break.

Ozan S. explained that the content of this 5-minute presentation will be the content of this announcement: <https://www.icann.org/en/announcements/details/apply-now-for-icann-and-pti-leadership-positions-11-01-2023-en>

Sander S. said that if the content will be exactly what is in that announcement, then we need the presentation at the f2f as it will likely take more than 5 minutes, but meeting and coffee sounds good.

Saul S. agreed.

Hervé C. will propose skipping the five-minute presentation and speaking with them during the break.

All agreed with this way forward.

Hervé C. asked Germán V. to send a message to the NRO EC to say that the last slot on Wednesday can be the opportunity to talk with them, Germán V. replied that he will follow up on this as he's not sure how many NRO EC members will be present.

If EC members are available, Kevin B. suggested having a 5-minute session with them about the etiquette of the meeting with the ICANN Board, as it is not a formal meeting but there is some etiquette, and it has been many years since the ASO AC has met with the ICANN Board.

Hervé C. thanked Kevin B. for an excellent suggestion.

Sander S. asked if there is a reason why Kevin B. thinks etiquette should be addressed, to which Kevin B. replied that nothing direct comes to mind, but he remembers a lot of uncomfortable chair shifting as people were asking questions that were not appropriate for that meeting. This is why, in his opinion, it is worth going over the etiquette and knowing what the reason for the meeting is, which people will be involved in the meeting, and so on, so that everybody can be on the same page.

Re the f2f meeting Hervé C., noted that AFRINIC is unable to make any budget decisions until there is a board, so he proposed that the NRO could fund the travel for Saul S. German V. spoke to HPH, so this will likely be discussed within the NRO EC and, if no objections are raised, Saul S. will be able to join us in Cancun.

Re registration for ICANN 76, Ozan S. mentioned that ICANN recently published an announcement with details and health and safety updates for the meeting and that the deadline to register for in person attendance is 8 March 2023.

7. 2022 ASO Work Plan Review

Hervé C. sent the work plan a couple of weeks ago and once again earlier today. He believes there were no additional remarks.

The 14-day review period is now over, no comments were heard, so this workplan review is now complete and can be published on the website.

New Action Item 230201-1: The Secretariat to publish the final version of the 2022 ASO Work Plan Review as circulated by Hervé C.

8. 2023 ASO Work Plan Review

Hervé C. observed that Kevin B. had sent the 2023 ASO Work Plan Review to the mailing list.

While the plan was shared on screen, Kevin B. explained the following: Changing the year and rehashing previous documents with a couple of changes once again was not the right way to go, so he reorganized the document, standardized it by functional role, included some timeline estimates and yanked out all procedural elements, as they are not part of the work plan. The idea is to make sure that the document is functional, easier to understand, a lot less technical, and puts an onus on our procedures when it comes to timelines and things like that.

Kevin B. suggested that the timeline for the NomCom election should be included in the procedures, not in our work plan. He then invited questions.

Hervé C. said he appreciates the new format, which will be easier to read and very beneficial.

Kevin B. asked if there is anything missing from this workplan. He added that he has also removed the year as much as possible (except in the title), so this workplan could be used for 2024 with no changes.

Hervé C. replied that we will need some time to read and analyze the document; if it's not too late, we can rediscuss this during the March meeting.

Kevin B. agreed. He suggested a 14-day period for comments on any errors, etc. This is then the interim workplan for discussion during March.

Regarding things that might be missing in the work plan, Ricardo P. wondered if it would be useful to have a specific session about the procedures review we are working on, as we are going to have a lot of work, not only inside our group, but also interaction with the NRO EC.

Hervé C. agreed with Ricardo P. re having a specific session this year for the procedures review.

Kevin B. replied that, the way he's written the Work Plan, the procedures are always reviewed. The idea is that, at the beginning of the year, the ASO does a procedural review, that's part of the 2023 Work Plan. Kevin B. has tried to make the procedural review a "must do" each year and then, at the beginning of the year, let the ASO AC take a look at the other items and say: "these are the other things we'd like to review through the year," whether it be the work, plans, the transparency reports, the wikis, or things like that.

Ricardo P. I agreed with Kevin B. that it is indeed there, adding that we can add something at the end of the year about what we've done with the procedures.

Several ASO AC members thanked Kevin B. for his work.

New Action Item 230201-2: All to review the interim 2023 ASO Work Plan as proposed by Kevin B. during a 14-day comments period. The final work plan will be approved by the ASO AC during the March 2023 meeting.

9. Annual Transparency Review

Hervé C. recalled that Kevin B. submitted a proposal for this transparency review, that Ricardo P. had shared a comment, and no other remarks were heard. In his opinion, this transparency review can be accepted.

No objections were heard. Hervé C. thanked Kevin B. for his work.

New Action Item 230201-3: The secretariat to publish the final version of the 2022 Annual Transparency Review report.

13. AOB

Kevin B. mentioned that there was a discussion on the mailing list about the ASO AC's involvement in various ICANN fora (this was related to specifically to the fellowship selection). The final result was we will discuss it in March.

Hervé C. agreed that we can discuss this in Cancun if there are EC members present.

Kevin B. recalled that this was discussed during the onboarding session. It is important to know that we are not the ASO, we are the ASO AC, we have specific responsibilities delegated to us by the EC, there are things we do and don't do delegated by the NRO EC and that are part of our role as the ASO AC. He hopes that we don't need to spend much time on this at the f2f meeting, but if it is beneficial, we should definitely do it.

Hervé C. asked a question to the ASO AC in general: would discussing this in Cancun be useful?

Kevin B. replied that if there are just one or two people who would like more information in this sense, we take the discussion online, but if there are general questions, it is definitely worth having a session on this.

Saul S. agreed that a whole session is not necessary, but perhaps an internal discussion. It doesn't need to be a long and complicated session, just a light discussion.

Gaurav K. asked if Kevin B. could clarify his statement that "We are ASO AC, not the ASO."

Kevin B. explained that the ASO is comprised of the NRO EC and the ASO AC. The NRO EC is made up by the CEOs of the five RIRs. The ASO has an MoU that directs the ASO AC to do various things, ultimately what the ASO AC does is the responsibility of the NRO EC, so if the NRO EC says this is not in our jurisdiction, then we don't work on it. A few years ago, there was a directive: the ASO will work on things that are directly related to numbers, the EC decided that the fellowship is not directly related to numbers. We can ask, but ultimately the EC makes the decision.

Gaurav K. thanked Kevin B. for his very clear explanation.

After thanking the observers for their participation and checking that only ASO AC members remained on the call, the ASO AC moved on to the closed portion of the meeting.

14. Adjourn

There being nothing further business to discuss, Sander S. moved to adjourn the meeting, Saul S. seconded the motion, no objections were heard, and the meeting was adjourned at 13:20 UTC.