

## ASO AC Teleconference

2 October 2019

12:00 PM UTC

### Draft Minutes

Attendees	Observers	Apologies
<b>AFRINIC</b> Noah Maina (NM)  <b>APNIC</b> Brajesh Jain (BJ) Aftab Siddiqui (AS) - Chair Simon Sohel Baroi (SB)  <b>ARIN</b> Kevin Blumberg (KB) – Vice Chair Louie Lee (LL) Jason Schiller (JS)  <b>LACNIC</b> Esteban Lescano (EL) Ricardo Patara (RP) Jorge Villa (JV) – Vice Chair  <b>RIPE NCC</b> Hervé Clément (HC) Nurani Nimpuno (NN) Filiz Yilmaz (FY)  <b>Secretariat</b> Susannah Gray (SG) – Minutes German Valdez	<b>ARIN</b> Sean Hopkins (SH)  <b>ICANN Board</b> Ron da Silva (RdS)  <b>ICANN Staff</b> Carlos Reyes (CR)  <b>Community: 1</b>	<b>AFRINIC</b> Wafa Dahmani Zaafouri (WD) Omo Oaiya (OO)

### New Action Items From This Meeting

- New Action 191002-01: GV to open a support ticket with Zoom regarding the recurring issue of no microphone option being available for some users upon joining and report back to the ASO AC on progress.

### Agenda

0. Welcome
1. Roll Call
2. Agenda Review
3. Review September 2019 Minutes
4. Review Open Actions
5. ICANN 66 preparations

- 6. AOB
  - 7. Adjourn
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## 0. Welcome

AS welcomed the attendees.

## 1. Roll Call

GV performed the roll call and declared quorum. The meeting officially started at 12:04 PM UTC.

## 2. Agenda Review

AS added *APNIC 48 Report* and *ICANN Legitimacy Study* to the agenda under AOB.

## 3. Minutes Review

HC proposed the motion to accept the minutes from the September teleconference once the comments made on the mailing list had been implemented. KB seconded the motion. There were no objections. Motion carried.

AS asked the Secretariat to publish the minutes on the ASO website after the required edits had been made.

JS noted that, if necessary, minutes could be updated after they had been published.

## 4. Review Open Actions

- **Action Item 190904-1 GV to provide the announcement text for the opening of the ASO AC teleconferences for observers > *CLOSED*.**

GV commented that the announcement had been distributed. The ASO AC members had confirmed on the ac-discuss mailing list that the announcement had been distributed in their respective regions.

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- **Action Item 190904-2 All ASO AC to monitor the zoom platform and discuss the outcome of the first teleconference open to observers > *IN PROGRESS*.**

FY noted that today was the third time that she'd had issues joining the call. She continued that she had a duty to attend the calls and the issues with connecting needed to be examined further as it shouldn't take three attempts on two different browsers to join a conference call. She added that she had heard that other members had also had issues connecting. She asked if the platform had been tested and whether there was a list of browser requirements that could be disseminated. Since the ASO AC had switched the conferencing platform to Zoom joining and participating had been problematic for her.

AS noted that Zoom had been working well for most participants. He thought that the issues noted were system issues rather than platform issues. He noted that he had run various tests with the app and with and without cookies on his own system and had given a report.

FY suggested that, as the Secretariat facilitates the Zoom platform, the Secretariat should run those tests.

NN noted that the issue that FY had experienced (no option to use the microphone upon connecting) was the same issue that she had encountered a few months ago. To evaluate the tool, it would be a good idea to look at requirements and test those compared to the other tools used in the past. It would also be a good idea create a list of the specific issues that people had reported when trying to join and ask the Secretariat to look into those to see if a support ticket needed to be raised or if there were known issues on particular platforms. She noted that there were two separate issues to addressed: evaluation of the platform and solving the issues that people were having.

AS agreed that there were two separate issues to be addressed. He noted that the ASO AC had made a decision to switch to Zoom and, so far, there had been no issues with the platform in terms of functionality. He added that it was an individual's responsibility to inform the Secretariat of the issues that they had with connecting to the calls. The account is a paid account and support tickets can be submitted.

BJ suggested that some FAQs on how to use Zoom be drafted now that the ASO AC calls were open to observers. If community members asked him how to join the calls for example, he could refer them to the FAQs. He also noted that the ASO AC should know which community observers were on the call and suggested that observers be asked to state their names. FY had also mentioned this prior to the official start of the call.

KB noted that it would waste a lot of time and not be scalable to have observers state their names: the calls were open and anyone was able to join. He continued that, currently, the teleconference agendas were quite light but in the future, if a global policy proposal was underway for example, there might be fifty observers on a call trying to understand the process.

JS commented that he also did not think it was necessary to record observers' names. However, if it was decided that names of observers should be recorded, it should not be done during the call time and it should not impact the workload of ASO AC members. If names were recorded, it would be reasonable to publish that list in the minutes.

KB noted that, from a functional and features viewpoint, he had not seen any issues with the Zoom platform. However, he was concerned by the issues raised by other AC members and thought that it was important for the Secretariat to utilize Zoom support to resolve these issues. He noted that switching back to Webex would be difficult, as most of the RIRs themselves have also moved over to Zoom. Also, from a cost perspective, Zoom offered the most cost effective option for the potentially increased numbers of participants once the teleconferences were opened to observers.

JS agreed with KB. In order to open support tickets with Zoom, data needed to be collected. He suggested that the ASO AC Chair send an email to the NRO EC asking what information would be needed to open a ticket with Zoom and what procedure to use: should the information be sent to the Secretariat or someone else. He added that a standard agenda item should also be added each month to review the status of any open support tickets. He continued that a second action should be for the ASO AC to write up requirements for what it wanted the platform to do. Test requirements should also be drafted and these could be used to test the current platform or a future platform or to ask the current vendor to look for new features.

AS asked GV to note the issues reported by FY and others and open a support ticket with Zoom and let the ASO AC know if the information provided was enough to get this issue solved.

KB commented that many conferencing platforms were dependent on the home location of the account and it could be possible that traffic was being routed through Australia, which might be causing the issues.

**New Action 191002-01: GV to open a support ticket with Zoom regarding the recurring issue of no microphone option being available for some users upon joining and report back to the ASO AC on progress.**

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- **Action Item 190904-3 AS to suggest the term to use to replace the references to the AC-COORD list in the ASO procedures. The wording should match the description of the AC-DISCUSS mailing in the ASO website > *IN PROGRESS*.**

AS noted that he had sent the text to the ac-discuss mailing list shortly before the teleconference. He asked the ASO AC to review it and provide feedback on the mailing list.

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- **Action Item 190904-4 AS to set a time as early as possible to discuss the streamline of the ICANN NomCom and ICANN Board election process during ICANN 66 in Montreal > *IN PROGRESS*.**

AS noted that this would be discussed further during the ICANN 66 Meeting.

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- **Action Item 190807-1: GV to provide an overview of which mailing list(s) each RIR sends ASO AC related announcements to so that the ASO AC could keep track of announcements > *CLOSED*.**

GV noted that he had sent a mail with these details to the ac-discuss mailing list after the September teleconference.

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- **Action Item 190703-1: KB to send notes to the ac-discuss mailing list regarding audit committee and vote verification methods that were discussed during the ICANN 65 Meeting. Topic to be discussed in ICANN 66 in Montreal > *IN PROGRESS*.**

AS noted that this would be discussed further during the ICANN 66 Meeting.

## 5. ICANN 66 Preparations

CR noted that the ASO AC's room requests had been accepted and the rooms had been allocated.

AS noted that he and GV had discussed the timing of ASO AC meeting to ensure that the remote participants could easily attend. Most regions' representatives will be attending in person but JS (ARIN) and NM (AFRINIC) had requested dial-ins.

KB noted that morning and early afternoon in Montreal would be during working hours in the AFRINIC region.

The ASO AC agreed to start the ASO AC Meeting at 09:00 Montreal time.

BJ noted that the ASO AC should be able to attend the Opening Ceremony and the Open Forum sessions.

HC proposed that the following items could be added to the draft agenda: ICANN NomCom election process, ICANN Board Seat Election Process and ASO AC Work plan.

AS noted that he would discuss details with the Vice Chairs and the Secretariat and would send details to the mailing list for comments.

## **6. AOB**

- *ICANN Legitimacy Study*

AS noted that he had received an email from Jan Scholte who had been working on a project about ICANN legitimacy. He explained that the study was now complete and Jan would like to share the initial results with the ASO/ASO AC. AS continued that he had informed Jan that, while the ASO AC would not be holding its formal F2F meeting at ICANN 66, many ASO AC members would be in attendance. Jan had responded that he would like to share the results with whoever was in attendance rather than waiting until ICANN 67.

NN explained that, before the IANA oversight transition, Jan had given a presentation at ICANN 50, which kicked off the ICANN accountability work that resulted in Workstreams 1 and 2. She supported his request for a slot to present to the ASO AC. She continued that he was not requesting that the ASO AC officially respond and noted that several ASO AC members had been interviewed by Jan in the past for the accountability work.

AS, KB and BJ agreed with NN.

KB noted that he had no issues with the presentation as long as there were no work items for the ASO AC as a result. He added that, as many ASO AC members would be at ICANN 66, it would make sense to have the presentation there rather than wait until the official F2F at ICANN 67.

- *APNIC 48 Report*

AS gave a short update on the recent APNIC 48 Meeting.

## **7. Adjourn**

HC proposed the motion to adjourn. BJ seconded the motion. There were no objections. Motion carried. The meeting ended at 13:00 UTC.

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